Status Report on Action Items from
Fall 2011 Town Hall

FUNDING & FINANCIAL CONCERNS

- **GSR Stipend Level Increase**
  
The EECS Faculty voted and approved an increase for GSR stipend from step 7 to step 9. This is effective as of Summer 2012.

- **GSI Supplements**
  
The goal of the EECS Department is to equalize the amount of funding doctoral students receive over the course of their doctoral study. Because the GSI salary is slightly lower than the GSR salary and departmental fellowship stipend, the department supplements GSIs and is currently revising the policy to take into account fee remission balances.

  To make the supplement policies and process more transparent, a handout and presentation was given by the Director of the Center for Student Affairs at the last Town Hall

- **Reimbursement Process**

GRADUATE ACADEMIC LIFE

- **Advisor/Student Relationships**
  
  EE and CS GSAs are working on making changes to the graduate student review forms to include more questions about how is student vs. what has s/he accomplished and to encourage student-advisor conversations on workload expectations, work/life balance and post-graduation plans. The EECS student body will have a chance to provide feedback on the revised forms. The goal is to implement the use of the new forms for Spring 2013.

  We are continuing to explore ways to improved advisor/student relationship and to come up with a better mechanism to give feedback to research advisors about advising needs/style.

- **Graduate Resources**
  
  Department and campus resources for student well-being and diversity concerns can now be found at the EECS Graduate Affairs website: [http://www.eecs.berkeley.edu/GradAffairs/](http://www.eecs.berkeley.edu/GradAffairs/)

  Town Hall agendas, handouts and notes can now be found at: [http://www.eecs.berkeley.edu/GradAffairs/TownHall](http://www.eecs.berkeley.edu/GradAffairs/TownHall).

- **Copyright and Open Access Issue**
There was a request for a Department policy/preference on this issue and David Wagner and David Hodges were nominated and have agreed to speak on this topic at a faculty lunch meeting.

BUILDING AND FACILITIES

- **Card Key Access**

All EECS graduate students should have a universal clearance which grants them access to all grad research offices and lounge in Cory and Soda Hall. If you still do not have this access, please see Mark Davis (for Cory) or Sergio Espriella (for Soda).

Access to Trust and DOP Center Kitchens: As part of the grad student universal access, all grad offices and their corresponding kitchenettes are available for grad student use. This includes the DOP Center, 550, and the TRUST Center 337. Note that these centers have a financial investment in these spaces and often provide refreshments for the students in their research groups. The facilities are open to all, but the refreshments that are stocked are generally intended solely for the research groups within those areas.

- **Reporting Concerns**

There is now a website to report card key problems, graffiti, or safety concerns: [http://www.eecs.berkeley.edu/Facilities/](http://www.eecs.berkeley.edu/Facilities/)

For after-hours facilities problems, students can contact the UCPD non-emergency number listed at this website: [http://www.eecs.berkeley.edu/Facilities/emercrisis.shtml](http://www.eecs.berkeley.edu/Facilities/emercrisis.shtml)

- **Cory Beautification**

*Cory Hall Improvements*: elevator interiors, 5th floor hallway, room. 521, Hogan room, NW and SW stairwells, new electronic displays on 2nd floor. Mark will continue to compile a list of improvements in Cory for next year.

*Posters*: Right now, posters are discouraged in the main second floor hallway. There is the possibility that part of the first floor of Cory will be updated and include an area for posters.

- **Furniture and Student Offices Upgrade**

Scott McNally and his team are aware of the need to upgrade student offices in 307 and 337 Cory and replace desks in 310, 320 and 405 Soda. Teacher workstations have been replaced in 310 and 320 Soda and desks for these rooms are on our facilities wish list.

- **EECS Space Policy and Process**

Professor David Culler presented information on space policy and process for Soda Hall. The current Space Committee Chair is Professor Carlo Sequin and the Department space policies can be found online: [http://www.eecs.berkeley.edu/Policies/](http://www.eecs.berkeley.edu/Policies/)
As growing needs for space can be better met if the space database was updated and accurate, a suggestion was made to add a section to the database for faculty to submit corrections or updates if they find errors or omissions. The facilities team would like more faculty and student involvement in this process and are exploring options. For now, please notify Facilities when you move desks.

- **Ergonomics Evaluations**

  Ergonomics evaluators for Cory and Soda can be found at: [http://www.eecs.berkeley.edu/Facilities/]