

# 1. INTRODUCTION

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No doubt about it, the Berkeley EECS Department is large. With over 500 graduate students, approximately 1000 undergraduates, more than 100 faculty (including active emeriti who are willing to serve as advisors), and scores of nonacademic staff, the Department is larger than many independent colleges. But there is no reason to feel overwhelmed by the size of the department or to be intimidated by the fabled Berkeley bureaucracy. The faculty and staff are here to assist you and this manual will help you to help yourself. Reading it is sure to save you a lot of time.

Copies of the handbook are available both as hardcopies (to be found in the Student Affairs Office at 205 Cory Hall) and on the web at <http://www.eecs.berkeley.edu/Gradnotes/>.

In the following sections, we provide some basic information that you need to know about the organization of the EECS Department.